

ARCHITECTS AND QUANTITY SURVEYORS REGISTRATION BOARD



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Issuing Officer & date	Processing Officer & date	Form Number

FOR OFFICIAL USE

**APPLICATION FOR REGISTRATION AS A  
BUILDING SURVEYOR (LOCAL)**

Dated \_\_\_\_\_  
[By-law 4]

**1 PERSONAL INFORMATION**

Family Name: _____	First Name: _____	Other Names: _____
Place of Birth Country, _____	Date of Birth Year, _____	Other Particulars Nationality, _____
City, _____	Month, _____	Sex, Male / Female _____
District, _____	Day, _____	Marital status _____

**2 Current Postal Address** \_\_\_\_\_  
Telephone No(s): \_\_\_\_\_ Mobile \_\_\_\_\_ Fax \_\_\_\_\_ e-mail \_\_\_\_\_

**3 Physical Address** :(Location of Registered Office)  
House No. \_\_\_\_\_ Block No \_\_\_\_\_ Street Name: \_\_\_\_\_ Town/City: \_\_\_\_\_

**This application Form contains thirteen sections and each must be duly filled before the Board processes it.**

4 **Academic qualifications** (Attach certified copies of Academic certificates, current signed c.v and two passport photos)

Name of Institution and Place of Study	Course of Study	Year of From	Attendance To	Qualifications obtained (Degree/Diploma etc.)

5 Have attempted **The Board's Examination** Y/N and or an **Oral Interview** Y/N

6 **Referees:**(Referees must be Building Surveyors registered with the Board in Tanzania)

Referees	Address (Postal, Mob. No & e-mail)	Association/Relationship with the applicant
(i).Name		
Signature		
(ii).Name		
Signature		
(iii).Name		
Signature		

7 Have you been **registered with any other similar Board in the past?** Yes/No.

If Yes, Which Board? \_\_\_\_\_, in which country? \_\_\_\_\_ and when? \_\_\_\_\_.( Attach Certified Professional Certificate).

Have you been de-registered there? Y/N if Yes When? \_\_\_\_\_

8 Have you been **de-registered with our Board in the past?** Yes/No.

If Yes, **Why** were you de-registered? \_\_\_\_\_

9 Are you registered by Tanzania Institute of Quantity Surveyors? Yes/No.

If Yes what is your Registration No \_\_\_\_\_

10 The prescribed fee for registration (application, registration, annual subscription and certificate of registration fees) shall be paid at the time of application.

*The Architects and Quantity Surveyors (Registration) Act*

GN. No. 377

Registration fee of TShs/US\$ \_\_\_\_\_ and in words, \_\_\_\_\_ is enclosed in cash / vide  
 Cheque no. \_\_\_\_\_ of \_\_\_\_\_ Bank Branch

**11 Next of Kin**

Indicate next of kin to be contacted by the Board when need arise:

Name \_\_\_\_\_ address: \_\_\_\_\_ Mob. No \_\_\_\_\_

E mail \_\_\_\_\_ Relationship \_\_\_\_\_

**12. Past experience in the field as a Building Surveyors or Building Surveyors Trainee**

Summary of professional experience (to be continued in photocopied sheet of the following page in case of need)

period (Month and Year): From _____ To _____	Name the project. Indicate the activity / work area, which you personally performed, and achievement.
Name and Address of the project employer:	
Name and Registration number of the Supervising Building Surveyor.	

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Name and Address of the project employer:	
Name and registration number of the Supervising Building Surveyor.	

period (Month and Year): From _____ To _____	Name the project. Indicate the activity / work area, which you personally performed, and achievement.
Name and Address of employer:	
Name and registration number of the Supervising Building Surveyor	

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Name and Address of employer:	
Name and registration number of the Supervising Building Surveyor.	

13 **Declaration**

I hereby apply to be entered into the register of Building Surveyors and undertake to abide by all provisions of the Architects and Quantity Surveyors (Registration) Act, No. 4 of 2010 and any regulations and By-laws made there under including Code of Ethics.

I Certify that, to the best of my knowledge, the information contained herein is true and correct.

Signature of the Applicant \_\_\_\_\_ Date: \_\_\_\_\_